

Welcome to Optic and Office, please take 5 minutes to fill out this application form before your called for your interview.

JUST FOR FUN, Please draw a quick picture of a pig...

This is not a trick question so please don't worry as its just a bit of fun that your interviewer will explain in a few moments

ABOUT YOU

First Name: _____

Surname: _____

Address: _____

Post code: _____

Mobile Number: _____

Home Number: _____

Date of birth: _____

WHAT ARE HOURS YOU LOOKING FOR?

Optic and Office require evening staff, please can you give an indication of...

Preferred working nights?

- ANY
 Monday
 Wednesday
 Thursday
 Friday
 Saturday - Working Saturday Nights are considered mandatory

How many hours per week do you want?

- 0-5
 5-10
 10-15
 15+

Preferred Venue of Work?

- Optic
 Office
 Both

CURRENT/PREVIOUS EMPLOYMENT

Current/previous employer: _____ Starting date: _____

Address: _____ Leaving date: _____

Job title _____ Reason for leaving _____

Name of Reference _____ Contact _____

YOUR HEALTH

Are there any disabilities, which may affect your application? YES/NO

Describe disabilities: _____

Have you ever been convicted of a criminal offence?

Declaration subject to the Rehabilitation of Offenders Act YES/NO

Do you need a work permit to work in the UK? YES/NO

Do you have a UK bank or building society account? YES/NO

To enable the company to monitor its equal opportunity policies

This information will be treated as confidential.

Male Female

Ethnic group

White Black-Caribbean Black-Africa Black-other Indian

Pakistani Bangladeshi Chinese Other _____

Tell us about your personal qualities! Are you reliable, trustworthy, funny, outgoing, shy, etc?

KEY AREA'S OF YOUR CONTRACTED TERMS OF EMPLOYMENT

Please read these terms and feel free to ask your interview to clarify any items.

- I understand that I may be stopped and searched as part of my employment with Freshstart Leisure Ltd. Terms and conditions apply
- I understand that as part of my employment I will be responsible for stock and cash, and that any shortages may be deducted from any monies owed to me.
- I agree to wear the supplied company uniform and will take care and be responsible for it. I also agree that from time to time I may be asked to wear special uniforms for themed nights.
- I understand that should Freshstart Leisure Ltd employ me I will be paid monthly 1 week in arrears, via Bacs, into my bank account before the end of each month.
- I understand that Freshstart Leisure Ltd regard Bank Holidays and New Years Eve as normal working days.
- I understand that I am to be prompt and reliable with my timekeeping when working for Freshstart Leisure Ltd and that for logistical reasons I will need to be on the premises 15 minutes prior to the start of my shift.
- I understand that it is a normal requirement within the industry to clean down bar areas and the venue at the finish of a shift; this is unpaid time but is usually completed within 30 minutes.
- I understand that any unauthorized absence may result in termination of my employment
- I will be expected to attend all training workshops. Failure to attend may result in my having insufficient knowledge to carry out my duties and hence lead to termination of my employment.
- Sickness must be reported to a Duty Manager at least 4 hours prior to commencement of my shift. Failure to do so will be regarded as unauthorized absence and may lead to termination of my employment.
- I understand that within my first three months of employment with Freshstart Leisure Ltd I will not be allowed holiday (unless agreed at time of interview)
- I understand that except in exceptional circumstances, leave will not be granted on New Years Eve, Easter and Bank Holidays.
- I understand that monies will be deducted from my first salary payment and held as a deposit for company property, i.e. till keys, door keys, uniform etc. this will be refunded in my final salary on return of said items, providing I continue to meet my contractual obligations as laid out in my contract of employment.
- I understand that on occasion I may have to clear way vomit, and in exceptional cases urine.
- I understand that although I may prefer to work at one particular venue from time to time I may be asked to work at other local venues owned by Freshstart Leisure Ltd and Freshstart Office Ltd in the same or similar capacity.

DECLARATION

I confirm that the information given on this form is, to the best of my knowledge, true and complete. Any false statement made by me may be sufficient cause for rejection or, if employed, dismissal. I accept the key contracted terms of employment.

Signature: _____ Date: _____

PIG DRAWING ANSWERS!

If the pig is drawn toward the top of the paper you are a positive & optimistic person.

If the pig is drawn toward the bottom of the page, you are pessimistic & and have a tendency to behave negatively.

If the pig is facing left, you believe in tradition, are friendly, and remember dates and birthdays

If the pig is facing forward (towards you) you are direct, enjoy playing the devil's advocate and neither fear nor avoid discussion.

If the pig is facing right, you are innovative and active, but have neither a sense of family, nor remember dates.

If the pig is drawn with many details, you are analytical, cautious, and distrustful.

If the pig is drawn with little detail, you are emotional, naive, care little for detail, and take risks.

If the pig is drawn with four legs showing, you are secure, stubborn, and stick to your ideals.

If the pig is drawn with less than four legs showing, you are insecure, or are living through a period of major change.

The larger the pig's ears you have drawn, the better listener you are.

And last but not least . . . the longer the pig's tail you have drawn, the more satisfied you are with the quality of your sex!